



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF PUBLIC WORKS

Ref: S4/2/08/2013

TO: ALL HEADS OF DEPARTMENTS
LIMPOPO PROVINCIAL GOVERNMENT

FROM: THE ACCOUNTING OFFICER SECTION 100 (1) (B) - PUBLIC WORKS



DEPARTMENTAL CIRCULAR NO - 08 OF 2013: RE- ADVERTISEMENT OF VACANT POST

1. Applications are invited for the filling of vacant posts, which exist in the department as outlined in the attached annexure.
2. Applications should be submitted on the Z83 forms obtainable from any Public Service Department and should be accompanied by curriculum vitae, certified copies of qualifications and Identity Document. **Applicants with foreign qualifications should attach certified copies of certificates for evaluation by the South African Qualifications Authority (SAQA). Faxed applications will not be considered.**
3. Applications should be forwarded to:

The Head of Department
Department of Public Works
Private Bag X9490
POLOKWANE
0700

Or hand delivered to Works Towers Building, No. 43 Church Street, Polokwane, 0699

4. The contents of this circular must be brought to the attention of all employees within the Limpopo Provincial Government.

5. The closing date for this advertisement is **23 August 2013 at 16h00**. If you have not heard from us within 90 days after the closing date of the advert, kindly regard your application as unsuccessful.

6. Telephone enquiries should be forwarded to: Ms. Magdeline Mokonyane at 015 284 7353 or Ms Justina Moloi at 015 284 7261 or Mr. David Netshiheni at 015 284 7248.

7. Department of Public Works is an equal opportunity and affirmative action Employer

- Women and people living with disabilities are encouraged to apply.
- Successful candidates will be vetted for security reasons & be subjected to suitability checks.
- Correspondence will be exchanged with shortlisted candidates only.



**THE ACCOUNTING OFFICER:
SECTION 100 (1) (B)**

28 / 7 / 2013
DATE

STRATEGIC MANAGEMENT

POST NO.01 (Ref. S4/2/08/2013/01) (RE – ADVERTISEMENT)

Manager	:	Business Solutions
Directorate	:	Strategic Management (ICT)
Centres	:	Head Office - Polokwane
Salary Level	:	11
Salary Package	:	R495 603.00 p.a. (All Inclusive)

A. Requirements: -

- An NQF level 6 qualifications in the field of Information Technology (IT) and a post graduate qualification will be an added advantage.
- Three to five (3 -5) years' experience at junior management level within the Information and Communication Technology environment.
- Expert knowledge of ICT governance frameworks and a good understanding of system Development Life Cycle (SDLC)
- Proven experience in managing network security and server backup management, transversal system support together with software installation on network servers
- Ability to provide attention to detail and work well under stressful conditions and communicate at all levels
- The candidate must demonstrate high policy development and interpretation skills
- Creative, innovative and results driven with organizational and interpersonal skills
- A valid driver's license

B. Duties: -

- Conduct Business, systems analysis. Investigate the business and user requirements. Conduct sessions, surveys, processes and document analysis for data collection, Provide user advice on the acquisition of computer systems and assist in the development of business cases; and also conduct systems and project feasibility studies.
- Conduct Systems specifications by developing accurate and detailed requirements specification documents, user interface guides, and functional specifications for systems to be developed. Develop monitoring and evaluation tools for the systems, quality assurance measures and deliverables, and maintain a change control policy and updates application systems.

- Provide systems and business support through the identification of system specification; train users on existing and newly introduced systems. Document systems operation and develop user manuals. Ensure that quality assurance is coordinated with the systems analysts and developers.