



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF PUBLIC WORKS



EXPANDED PUBLIC WORKS PROGRAMME

DISTRICT FORUM BUSINESS PLAN

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District Forum Business Plan

1. Introduction

1.1. Background on Expanded Public Works programme

The Expanded Public Works Programme (EPWP) is one of the fundamental key policy programmes of the South African Government aimed at alleviating poverty through creation of temporary work opportunities for the poor and unemployed people of South Africa. The government was mandated in 2004 to halve unemployment by 2014. Therefore the programme is a short to medium term solution in addressing the challenges of unemployment, with special focus on women, youth and people with disabilities. In this programme work opportunities created are coupled with skills training to enable beneficiaries to market themselves in the mainstream economy.

EPWP is a national programme encapsulating all three spheres of the South African government and it systematically and effectively utilizes the public expenditure budgets to initiate productive work opportunities and skills empowerment. Opportunities for implementation of the programme are cross cutting in four basic sectors: Infrastructure, Social, Non State, Environment & Culture sectors.

The 1st phase of the EPWP programme was allocated a time frame or an approval of five years period (from 2004-2009), with an intended target of creating 1 million work opportunities, a target the programme attained a year before schedule. As a means of accessing the necessary financial muscles for implementation purposes, the programme utilized the Municipal Infrastructure Grant (MIG) and Provincial Infrastructural Grant (PIG) financial resource bases with its conditions of usage of Labour Intensive Construction (LIC) methods of implementation of EPWP.

The 2nd phase of the programme is aimed at creating 4, 5 million work opportunities by March 2014 (5 years) which translate into 2 million Full Time Equivalent (FTEs) jobs. This is an upswing in terms of targeted work opportunities to be created, and this simply means all public bodies participating in the programme have to intensify their contributions towards the national and provincial targets. It is clear that if not guided correctly, attainment of target by some of the Public Bodies may have a negative bearing on the success of the programme.

1.2 EPWP- Limpopo Province Context

Limpopo Province is one of the nine Provinces constituting the Republic of South Africa. It is located at the northern tip of the country bordering Zimbabwe and Mozambique. It has the 4th largest population in the country with 5.6 million (12%) of the population. The main economic activities in the Province are mining, agriculture tourism and manufacturing. Despite abundance in natural resources, the province is still one of the poorest with relatively high unemployment levels with high number of unskilled or semi-skilled workforce. These socio economic conditions impacted negatively on the Provincial growth.

However, since the 1994 democratic breakthrough, several developmental projects were initiated in the Province in an attempt to address the backlog, such as Gundulashu etc. But the most significant was introduction of the Expanded Public Works Programme in 2004. In January 2005, the Limpopo Provincial cabinet officially outlined and approved the Provincial EPWP strategy. The Provincial Department of Public Works (LDPW) was mandated to champion coordination and implementation of the programme in the Province. Since the inception of the programme the Province has been able to run its affairs in line with constitutional mandates.

1.3 Institutional arrangements and constraints

EPWP cut across all spheres and departments of government, therefore all government bodies and parastatals are required to make a systematic contribution to the national target of the programme.

The Limpopo Department of Public Works (LDPW) through the EPWP Directorate is mandated with the overall coordination of the programme. The programme cut across four Provincial sectors namely: Infrastructure, Social, Environment & Culture, and Non state sectors. These sectors are the main pillars responsible for coordination and implementation of EPWP in the Province.

In its coordination the Department is offering guidance and assistance to implementing agencies (departments, municipalities and eligible Public Bodies) with implementation of EPWP in the Province. The Department further assists these bodies with capacity development, identification, planning and implementation of projects in line with EPWP guidelines and procedures.

The International Labour Organization (ILO) Technical Advisers, through LDPW-EPWP directorate provide line function support and technical advice.

At the Municipal level despite the existence of an EPWP units responsible coordination of the programme, there are still challenges in terms of proper coordination. Mayors who are supposed to lead the programme and provision of

political leadership and direction on its implementation, seems reluctant or unwilling. Administrators who are supposed to champion implementation seem not to be aware of the programme. Some Municipalities failed to meet their targets, whilst others are not at all reporting their performance.

2 District Forum Concept:

2.2 District Forum Description

The District Forums will include:

The idea for the establishment of District Forums emanate from the Protocol agreement signed by the Department of Public Works National Minister, Provincial Premiers, and District mayors. They agreed to perform their duties in accordance with applicable laws, assist and support each other in exercise of their powers and performance of their functions.

- It is a partnership between Political heads: NDPW Minister, Provincial Premiers, and Municipal Mayors, who agreed to cooperate in exercise of their powers and performance of their duties in line with applicable laws.
- The Forums will be championed by District Executive Municipal Mayors as conveners, Councillors responsible for technical & LEDs, Municipal Managers, CFOs, Technical managers, LED managers and EPWP officials at municipal levels.
- The Secretary of the District Forum will be appointed by the convener.
- Will further include Departmental sectors, LDPW as lead coordinating Department, sector departments, Provincial SALGA, and IDT will partake as resource person.

2.2.1 District Forums outcomes, objectives, and outputs:

Project objectives

- The overall objective or intention of the District Forums is to intensify coordination, participation, understanding of the objectives of EPWP and increased contribution in attainment of their targets

Immediate Objectives & Outputs

- Proper coordination of the EPWP at municipal level which is closest to the people or communities
- Increased participation leading to good flow of implementation at this level
- Increased work opportunities and contribution to the Provincial target.
- Improved Provincial contribution to the national target.

- Improvement in service delivery and poverty alleviation through work opportunities to be created and experience gained

2.1.2. Forum outcomes:

- Improved service delivery through proper coordination and maximum participation in EPWP
- Intensified engagements and proper understanding of the EPWP concept and its objectives by all stakeholders on the ground.
- Increased target achievements
- Improvement in terms of reporting
- Improvement in work opportunities and skills development due to maximum participation and understanding of the programme.

2.1.3. Location of District Forums

District Forums shall be organized in all the 5 Districts in Limpopo Province. All the District Municipalities each shall establish or have its own District forum committee encapsulating all the local municipalities falling within the jurisdiction of the District municipal area.

3. Legislative and Policy Framework

The development of District Coordination Forum derives its mandate from and is guided by the following policy prescripts:

- The Constitution of South Africa.
- The Intergovernmental Relation Framework Act 13 of 2005
- The code of Good Practice for Expanded Public Works Programmes
- Public Finance Management Act (PFMA, 1999).
- Public Service Act (PSA, 1994)
- Municipal Finance Management Act (MFMA, 2003)
- Municipal system ACT (Systems Act, 2000)
- Division of Revenue Act (DORA, 2006).
- Conditional Grant Framework-Government Gazzeted
- The Basic Conditions of Employment Act (BCEA, 1997).
- Skills Development Act

- Protocol Agreements signed between Political Heads & three spheres of government.
- Cabinet memos
- EPWP log frame
- Ministerial determination
- Expanded Public Works programme institutional arrangement framework (Draft 2012).
- The National EPWP Summits of 2010 and 2011 financial years.

4. Roles and responsibilities of the DSC

- The DSC shall monitor and evaluate implementation and progress made of EPWP within the District municipalities across all sectors,
- Identify challenges and constraints inhibiting full implementation of the EPWP and consider possible remedies, and report to the PSC.
- The DSC shall also report to the Provincial Steering Committee on the implementation of the programme against targets, and ensure that targets of the District are achievable,
- The committee shall resolve any planning, design, implementation and technical support issues related to the programme,
- Report back to all stakeholders and role players on compliant and non-compliant of projects,
- Ascertain full participation of all local municipalities in the DSC,
- Streamline coordination and ensure that role players work in a structured and proficient manner,
- Ensure the formation and functionality of EPWP Standing Committees within municipalities
- Ensure that all departments, municipalities and SOEs in the District contribute to the EPWP,
- Ensure that public bodies and non-state agencies increase their investments and contributions in poverty alleviation programmes,
- Assist in collating reports from sectoral committees,
- Assist with coordination of training of beneficiaries and enterprise development are streamlined according to policy documents
- Assist with coordination of the Technical Support strategy and execution of the LIC programmes and projects.
- Develop a communication strategy.
- Assist with coordination of EPWP branding
- Ensure all EPWP projects comply with Health and Safety prescripts of the Department of Labour.
- Ensure that all municipalities participating in the District forums provide and develop a social and economic infrastructure programme.

- All participating municipalities shall ensure that their projects managers champion and facilitate the above information and submit it to the DSC.
- Resolve matters that are within the scope of the committee and elevate those responsibilities outside the committee scope to the PSC and NDPW
- Craft strategies for improving district performance and also identify capacity building and training needs.

5. Frequency of Meeting

At the initial stage the District Forums will meet once per month. Upon evaluation of the workload the District forum may decide on the frequency of meeting, either being monthly or quarterly.

6. Key roles of Municipal Leadership

The District Municipal Mayor:

In line with the Protocol agreement reached between the national minister of Public Works, the Provinces, and the Municipalities, the District mayor is the leader in ensuring that:

- The District Municipality provide leadership and direction on the implementation of the EPWP within its jurisdiction,
- Make sure that the municipalities within its jurisdiction practically participate in EPWP and strive to achieve targets specified in the annexure to the protocol,
- Appoint a member preferably member of the mayoral committee within the municipality to coordinate, monitor and lead the EPWP(across all sectors) within the municipality,
- Ensure effective coordination of participating public bodies within the District municipal area,
- Ensure that EPWP targets are incorporated in the integrated development plan(IDP) of various local municipalities within the District domain,
- The DSC as an integral part of the PSCC is therefore compelled to report on a quarterly basis EPWP and progress in municipal contribution to the Provincial targets, at the PSCC.
- Ensure that EPWP targets are incorporated in the performance agreements of senior officials responsible for implementation of EPWP,
- Ensure full participation of all local municipalities in District forums, and ascertain that EPWP is a standing agenda item at various council meetings,
- Ensure that municipal treasury complies with conditions of EPWP incentive grant,
- Ensure that the municipal Integrated Development Plan (IDP) incorporate EPWP in their plans.

- Work opportunities created
 - Persons days of employment
 - Number of training days provided
 - Spending on EPWP projects
 - Demographic characteristics of workers in the EPWP
- The current monitoring tool is the EPWP MIS run by the IDT at national level and the Department of Public Works at Provincial level



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Senior manager

18.04.2012

Date

Support / Not supported

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Mr. Madidimalo Chaamano
Head of Department

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Date

Approved/Not Approved/Amended

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Mr. Butcher Matutle
Accounting Office- Section 100 (1) (b)

- Further ensure that EPWP targets are implemented incorporated in the performance agreements of senior officials responsible for implementation of the latter programme.
- Make sure that there are suitable projects for EPWP Labour intensive construction (LIC) or community based operations & maintenance partnership in all sectors.
- The LDPW as a lead sector Department should encourage reporting of District EPWP activities in the PSCC.
- The Mayor shall report progress report on implementation of EPWP in the Provincial Lekgotla.
- Ensure representation of the district at PSC meetings.

7. Reporting role of DSCs

- Recording and provision of information on total number of work opportunities created and skills developed for reporting purposes on the MIS/Web based systems.
- The District committee must be able to monitor and evaluate own funded projects.
Additional obligations for Municipalities eligible for incentive grants
- Municipalities eligible for incentive grants are expected to maximize their contributions to the Provincial target,
- Hence Municipalities are compelled to develop an EPWP project plan as part of their Infrastructure plan or Provincial Growth and Development plan (for Provinces) or Integrated Development Plan (for Municipalities) recording measures that it will implement in order to meet or exceed its target
- Register all its EPWP projects on the LDPW s'EPWP Management Information System through submission of required information in the EPWP MIS project data fields
- Report to LDPW on monthly/quarterly basis progress made in implementation of the EPWP,
- Comply with the terms of the EPWP Incentive Grant Manual as a prerequisite of the 2011 Division of Revenue Act , the incentive Agreement and other terms and conditions determined by LDPW
- Maintain project and payroll records as specified in the EPWP audit requirements stipulated in the EPWP incentive,

8. Monitoring and Evaluation role of DSCs

The primary objective of monitoring is the collection, validation and reporting on EPWP data and compliance against targets, meanwhile the role of evaluation is to weigh the impact of EPWP on job creation, training and economic vitalization. Another monitoring tool is the key performance indicators (KPIs). EPWP projects should then be evaluated according to the KPIs: